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AITKIN COUNTY BOARD

May 12, 2020

The Aitkin County Board of Commissioners met this 12th day of May, 2020 at 9:00 a.m. at the Aitkin Government Center with the following members present: Commissioner J. Mark Wedel, County Administrator Jessica Seibert, and Administrative Assistant Angie Sahr. Attending via Webex: Board Chair William Pratt, Commissioners Laurie Westerlund, Donald Niemi, and Anne Marcotte.

Call to Order

Motion made by Commissioner Niemi, seconded by Commissioner Marcotte and carried, all voting yes to approve the May 12, 2020 amended agenda. Item 2.5 – Sheriff Guida – Approve Mutual Aid Agreement and Item 5.5 – Kirk Peysar – County Fair Board Discussion were added to the agenda.

Approved Agenda

There was no Citizens' Public Comment

Citizens' Public Comment

Motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Consent Agenda as follows. A) Correspondence File April 28, 2020 to May 11, 2020; B) Approve April 28, 2020 County Board Minutes; C) Approve Electronic Funds Transfers \$672,861.49; Approve Commissioner Vouchers: General Fund \$66,808.09, Road & Bridge \$67,622.18, Health & Human Services \$3,487.03, Trust \$12,651.78, Forest Development \$6,539.92, Capital Project \$37.04, Long Lake Conservation Center \$4,001.78, Parks \$51,699.29, for a total of \$212,847.11; E) Approve Auditor's Vouchers – Contegrity \$103,479.41; F) Approve Manual Warrants/Voids/Corrections: General Fund \$3,763.62, Health & Human Services \$190.35, State \$43,977.62, Long Lake Conservation Center \$90.50, for a total of \$48,022.09; G) Approve Manual Warrants/Voids/Corrections – Payroll Flex \$1,354.16; H) Approve Manual Warrants/Voids/Corrections – Tax Refund \$2,700.00; I) Approve Manual Warrants/Voids/Corrections – Elan: General Fund \$6,128.89, Reserves Fund \$3,160.00, Road & Bridge \$180.00, Health & Human Services \$2,162.50, Long Lake Conservation Center \$29.99, Parks \$213.73, for a total of \$11,875.11; J) Approve Manual Warrants/Voids/Corrections – Medical FSA \$622.27; K) Adopt Resolution: Search & Rescue Donation – City of Hill City.

Consent Agenda

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voted to approve Resolution for Search & Rescue Donation – City of Hill City

**Resolution
#20200512-054
Search & Rescue
Donation – City of
Hill City**

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

City of Hill City	\$500.00
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WHEREAS, the terms or conditions of the donations, if any, are as follows:

City of Hill City	Aitkin County Search & Rescue
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WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Motion by Commissioner Marcotte, seconded by Commissioner Wedel and carried, all members present voted to approve Mutual Aid Agreement.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members present voted to approve to Remove Penalty Fee and Charge Additional Monies Down for First Timber Sale Extensions.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members present voted to approve to Grant Authority to Land Commissioner to Grant Second Timber Sale Extensions.

Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members present voted to approve Equipment Purchase – Mechanic Service Vehicle – Ford F550.

Motion by Commissioner Westerlund, seconded by Commissioner Wedel and carried, all members present voted to approve Equipment Purchase – Mechanic Service Vehicle – Service Body with Hoist and Air Compressor.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members present voted to approve to Authorize to sell Unit #465.

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voted to adopt resolution – Award Contract No. 20204;

WHEREAS, Contract No. 20204 is for construction of S.A.P 001-603-018, and

WHEREAS, sealed bids were opened for this project at 2:00 p.m. on Monday, May 4, 2020 with a total of four bids received, and

WHEREAS, Anderson Brothers Construction Company of Brainerd LLC, Brainerd, MN was the lowest responsible bidder in the amount of \$3,608,544.44.

THEREFORE, BE IT RESOLVED, that Anderson Brothers Construction Company of

Mutual Aid Agreement

Remove Penalty Fee and Charge Add'l Monies Down for First Timber Sale Extensions

Grant Authority to Land Commissioner to Grant Second Timber Sale Extensions

Equipment Purchase – Mechanic Service Vehicle – Ford F550

Equipment Purchase – Service Body with Hoist and Air Compressor

Authorize to Sell Unit #465

Resolution #20200512-055 Award Contract No. 20204

AITKIN COUNTY BOARD

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Brainerd LLC is awarded Contract No. 20204.

BE IT FURTHER RESOLVED, that the chairperson of the Aitkin County Board and the Aitkin County Administrator are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members present voted to approve Engineering Services – Mille Lacs East ATV Trail.

Kirk Paysar, County Auditor discussed the County Fair Board's Cancellation of the County Fair

Jessica Seibert, County Administrator updated the Board on the following:

- Website ADA Accessibility in Place
- Senate CARES Act Proposal
- Working on "re-opening" Plan
- LLCC Furloughs
- AMC Blue Ribbon Committee
- Working on Procurement Policy & General Operations
- Property Taxes
- Karla White to attend next meeting with jail update

Motion by Commissioner Westerlund, seconded by Commissioner Wedel and carried, all members present voted to approve Change Order.

Motion by Commissioner Wedel, seconded by Commissioner Marcotte and carried, all members voted to adopt resolution – County Engineer Reappointment;

WHEREAS, the Minnesota Statute 163.07, requires that all of the County Engineers in Minnesota serve four-year terms.

THEREFORE, BE IT RESOLVED, that John Welle is hereby appointed County Engineer of Aitkin County for a four-year term commencing January 1, 2021, pursuant to the provisions of Minnesota Statute, Section 163.07.

The Board discussed: AMC, East Central Regional Library, MN Rural Caucus, Aitkin Airport Commission, McGregor Airport Commission, HHS Advisory.

Motion by Commissioner Wedel seconded by Commissioner Niemi and carried, all members voting yes to adjourn the meeting at 10:45 a.m. until Tuesday, May 26, 2020 at the Aitkin Government Center.

Engineering Services – Mille Lacs East ATV Trail

Cancellation of County Fair

County Administrator Updates

Change Order

Resolution #20200512-056 County Engineer Reappointment

Board Discussion

Adjourn

William Pratt, Board Chair
Aitkin County Board of Commissioners

Jessica Seibert
County Administrator